



APASP Task Force Meeting

Thursday, April 27, 2017 | 10:00 a.m.-1:00 p.m. | UC #332-333

Attendance

Beverly Edmond
Colin Henderson
Andrew Ware
Rozlyn Haley
Benjamin Kuiper
Tom DeLuca
Rebecca Power
Hillary Stowell
Chase Greenfield

John DeBoer
Ona Renner-Fahey
Stephanie Domitrovich
Jen Zellmer-Cuaresma
Erik Johnston
Scott Whittenburg
Dawn Ressel
Lee Banville

Paul Haber
Steve Schwarze
Laurie Fisher
Sam Forstag
Anisa Ricci
Claudine Cellier
Kate Shanley
Megan Stark

Subcommittee B (John DeBoer)

- Decision-making process
 - Simple majority for voting on decisions v. 2/3?
 - Role of ex-officio members in close vote?
 - Initial straw vote and then deliberation
 - Different types of votes – procedural, substantial (ex: final metrics, etc.)
 - Announce important votes ahead of time so people can plan accordingly
 - Role of proxy votes/alternates?
 - Concerns about proxy votes because they don't reflect conversation the day of
 - DECISION: for the next week or so, we will operate with a 2/3 majority
- Appeals process – wait until Lucy and Chase can be part of conversation
 - Some concerns from the committee about having an appeals process – we're not a decision-making body, so we shouldn't be allowing people to appeal
- Framework
 - Need to add note that we still need to finalize the decision-making process
 - Setting dates/timeline was biggest priority this time
 - What's guiding us? Old strategic plan or new strategic vision?
 - Dickeson will work with us to develop an "operating strategic statement" when he visits
 - Next iteration from SPCC will be released in mid-May
 - Concerns with proposed timeline/time allotted for the committee's review of the reports from departments (currently proposed from July 10-28)
 - Lots of discussion within the sub-committee; not sure what else to move around to accommodate adding more time; wanted to allow some time for appeals/corrections, etc.
 - Suggestion from full group: start on July 1st

- Need to remove references to the appeals process until it is finalized

Subcommittee A (Andrew Ware)

- Units of Analysis
 - Academic Programs: Departments
 - All UG degrees (minors, AA/AS, certificates, BA/BS, etc.)
 - All Grad degrees (MA/MS, professional degrees, PhDs, grad certificates)
 - Decision based on the fact that resources are allocated by department
 - Where do centers and institutes fit? – Academic v. Administrative?
 - Need comprehensive list of majors, minors, certificates, options, etc.
 - Data availability concerns about minors, concentrations, etc.
 - Administrative Services: Based on services and functions provided?
 - Ask administrative departments what units should be reviewed
 - How to measure administrative offices within academic affairs? (ex: OSS)
 - Revisit the topic at a later date.....
 - Important to have consistency on both sides
- Metrics/Data
 - Dickeson chapter 6
 - Programs with limited capacity/capacity for growth/specifically mandated sizes

Sub-committee chairs need to make final edits and send to Beverly by Friday COB so we're ready to send to campus on Monday

Subcommittee C (Tom DeLuca, Steve Schwarze)

- Criteria for Academic Programs
 - Used Dickeson book as the starting point
 - Want to get down to 6-7 criteria (currently at 9)
- Criteria for Administrative Units
 - Document in Box folder (not emailed to full group)
- Clear consensus that we need to have a balance of quantitative and qualitative data
- Suggestions for May 1st communication:
 - Make it clear that there will be a training session for the people who have to prepare the reports
 - Stick to the big picture/don't want to get so far into the weeds with campus because we need to be able to move forward

Role of Alternates (Beverly Edmond)

- Handout based on conversation at last meeting

Communication (Claudine Cellier)

- Campus email updates
 - Still trying to figure out the best schedule for these; want to be sure that each is substantive and want to avoid update fatigue
 - Next update will be the May 1st communication

- Working on piece in the Missoulian to be posted/printed on May 1st
- Open Forums next week
 - From Beverly: want all sub-committees represented at each event
 - Main function is to hear from campus – questions, concerns, suggestions
 - Draft Dickeson schedule also includes campus forums (but it would be after the end of the semester)

Dickeson Campus visit (Beverly Edmond)

- Dickeson visit sooner rather than later – now looking at mid-May rather than June (between commencement and BOR meeting)

OPEN FORUM DATES

- Monday, May 8th – 11:00 a.m.-Noon in the UC Theater
- Tuesday, May 9th – 2:00-3:00 p.m. in the UC Theater

Scheduling – will set recurring time to start after the semester ends (3-hour meetings); will use doodle polls until then