



APASP Task Force Meeting Notes

Thursday, July 6, 2017 | 10:00 a.m.-Noon | UC #330-331

In Attendance

Beverly Edmond (phone)
Scott Whittenburg
Andrew Ware
Steve Schwarze
Braden Fitzgerald
Rebecca Power
Hillary Stowell

Erik Johnston (phone)
Jen Zellmer-Cuaresma
Chris Fiore
Chase Greenfield
Colin Henderson
Dawn Ressel
John DeBoer

Rozlyn Haley
Liz Putnam
Laurie Fisher
Tom DeLuca
Lucy France
Nathan Lindsay

Approval of 6.29.17 Meeting Minutes

The meeting minutes were approved.

Task Force Action Items

Author Training – Guidelines and Principles

Several of the people who volunteered to be trainers attended the meeting to discuss the author training sessions scheduled for July 11-12. The group discussed the Principles and Guidelines for Authorship document and made a few edits. The amended document was voted on and approved. It will be shared with the campus next week after the author training sessions.

APASP Terms and Definitions

The group reviewed the draft set of terms and definitions and moved to approve with the caveat that further changes and additions will be made throughout the process. The motion was approved.

Metrics Sub-Committee

Action Item: Motion about programs with less than 4 years of data

The metrics sub-committee brought the following motion back for the full task force's consideration (it was also shared at the June 29th meeting but not voted on):

“All units of analysis that have less than four years of data (i.e., those programs, units or centers that have been in existence for three years or less) be exempt from APASP review.”

The motion was based on the following rationale:

“We will not have the data to accurately analyze these new programs. When we suggest an ongoing prioritization process, these programs will be examined in the next review process. As a task force we might want to express a concern over the large number of new programs during a time of shrinking enrollment.”

The sub-committee members discussed the motion again after the last task force meeting and decided to bring it forward again without any changes as they still felt it was best to focus on older programs. During the subsequent conversation among the task force members, several members were supportive of the motion as they felt that it would be impossible to review programs without data (i.e. programs less than 4 years old) while others felt that all programs, regardless of age, needed to be reviewed to ensure the integrity of the APASP process. A vote was called on the item and it failed. The sub-committee will work on it more and bring it back to the task force at the future meeting.

Action Item: Revisions to Academic Criteria

The academic program criteria was revised by the sub-committee based on past conversations with the task force. An amendment was proposed to add “If your program has an instructional component to its mission that is not captured in the quantitative data, please describe” to #4 – Quality. The amendment was approved. The amended document was then approved.

Criteria Sub-Committee

There were no information or action items from the Criteria sub-committee.

Communications Sub-Committee

John Deboer is working on a campus communication to be sent out this afternoon about the pilot project. Dawn Ressel is working on a campus communication to send out next week regarding the data that will be used.

Framework Sub-Committee

There were no information or action items from the Framework sub-committee.

New Business

Addressing and Responding to Feedback

There was a discussion about the best way for the task force to respond to specific questions included in the Qualtrics survey. It was decided that the relevant sub-committee would respond to the question. It was also decided that the communications sub-committee would discuss this further at their next meeting.

Open Discussion

The question was raised about the current status of the conversation about the role of Deans and Directors in the reporting process. The framework committee members indicated that they are still discussing it as a sub-committee and with the Deans directly. They will have more information for the full task force soon.

The meeting adjourned at 11:57 a.m. Meeting minutes prepared by Rebecca C. Power, Assistant to the President.