



## **APASP Task Force Meeting Minutes**

Thursday, August 10, 2017 | 10:00 a.m.-Noon | UC #330-331

### **In Attendance**

Braden Fitzgerald  
Laurie Fisher  
Tom DeLuca (phone)  
Steve Schwarze  
Scott Whittenburg  
Dawn Ressel  
Jen Zellmer-Cuaresma

Anisa Ricci  
Chase Greenfield  
Liz Putnam  
Rebecca Power  
John DeBoer  
Hillary Stowell  
Claudine Cellier

Stephanie Domitrovich  
Beverly Edmond  
Paul Haber  
Erik Johnston  
Nathan Lindsay  
Colin Henderson

### **Approval of 8.3.17 Meeting Minutes**

The 8.3.17 meeting minutes were approved.

### **Criteria & Metrics Sub-Committees**

#### **Action Item: Administrative Services Criteria-Metrics**

Steve Schwarze led the conversation for the sub-committees. He indicated that the sub-committees took feedback from the campus and full task force and adapted the document accordingly. The motion to approve the document was passed.

#### **Action Item: Academic Programs Criteria-Metrics**

The sub-committee made some modifications to the document based on feedback from the campus and task force, as well as the special data meeting. After some discussion with the task force, an amendment was introduced to remove one of the bullet points from #6. The motion to make the amendment was passed. In addition, an amendment was proposed to adjust the wording of the first bullet of #1 to clarify that the task force was asking about the UM2020 strategic plan. The motion to make the amendment was passed. The motion to approve the amended document was passed.

#### **Action Item: Weightings**

Additional weight was given to the importance/alignment items and the rest were adjusted as needed to accommodate the change. The motion to approve the document was passed.

### **Action Item: Prioritization Categories**

The sub-committee discussed several possible changes for the categories and eventually settled on list similar to the one approved by the task force in June. The motion to approve the document was passed.

## **Framework Sub-Committee**

### **Action Item: APASP Terminology**

The list has been revised to reflect feedback from the task force and campus. Highlighted items are still pending and will be brought back for the task force's consideration at a future meeting. The motion to approve the document was passed.

### **Action Item: APASP Fall Review**

John DeBoer summarized the changes, which include the removal of some of the rationale language; a new phase process that goes through month by month; and a proposal to help streamline the review process (including electronic voting and limiting discussion to the programs where consensus cannot be reached electronically). Some of the members of the task force were concerned about the idea of not discussing each unit and suggested adding language to the document that would allow any member of the task force to bring forward any unit for additional discussion. The idea was discussed but did not receive enough support to put forward a motion to amend the document. An amendment was put forward to amend item #10 to remove "only" and add "...threshold, and units placed in the category 'priority for substantial modification". The motion to make the amendment passed. Another amendment was put forward to allow for additional discussion but did not receive enough support to be voted on. After additional discussion, the task force agreed to vote on the item with the understanding that the sub-committee make put forward a revised version at a future meeting. The motion to approve the amended document was passed with three dissenting votes.

## **Communications Sub-Committee**

### **Information Item: Communications Update**

Claudine Cellier reported that the latest campus update was sent on Tuesday and is posted on the APASP website. The current public comment period closes this evening and the feedback will be shared with the task force members tomorrow. She also reported that the sub-committee is working on an external communications plan which they will share with the full task force in the coming weeks.

## **New Business**

Task Force member Chase Greenfield confirmed that there is no conflict of interest with him serving both on the APASP Task Force and as the Student Regent on the Montana Board of Regents for the 17-18 academic year. He also encouraged the Task Force to consider

collaborating with other campuses within the Montana University System who have already gone through prioritization. Provost Edmond confirmed that these conversations are happening.

John DeBoer explained the plan for the upcoming author training sessions – they will be dividing them into 2 types (1<sup>st</sup> round – large group orientations about the process; 2<sup>nd</sup> round – larger workshop sessions where people can bring their reports and work with units in similar areas to make sure they're on the right track); there will be 6 of each type (3 academic, 3 administrative each time). He asked that task force members plan to attend the sessions as their schedules allowed.

Claudine Cellier reminded the Task Force members of the Campus Forums on August 17 and 18 in the UC Theater.

The meeting adjourned at 11:33 a.m. Meeting minutes prepared by Rebecca C. Power, Assistant to the President.