

# **APASP Task Force Meeting**

Thursday, April 6, 2017 – 1:00-3:00 p.m. – UC #333

## **In Attendance**

Beverly	Rozlyn	Paul	Stephanie
Sam	Liz	John	Chris
Colin	Laurie	Steve	Chase
Erik	Andrew	Anisa	Scott
Claudine	Rebecca		

## **Opening Remarks**

- Main purpose today – discuss preliminary scheduling, define scope of task force, discuss sub-committees

## **Conversation**

- Task ahead, if properly structured, is doable
- The group will take huge responsibility in helping us chart that path
- Heard variety of concerns, cautions, and encouragement
- Questions – parameters, metrics, areas of criterion for consideration for which we will assess the units' standing; would like to get some information out to campus before conclusion of semester
- Strong communication link over summer break
- Final outcome of process – do need to use this process to identify areas for growth, also have to look at programs/services to be considered for downgrade or discontinuation
- Concern that continuing budget challenges will force us into non-strategic decisions/cuts; this gives an opportunity to avoid that

## **Questions/Discussion from the Group**

- How will this group make decisions?
- Charge/scope of work?
- Curious about the data points/sources of knowledge we will use; want to be sure to include other sources beyond quantifiable – don't want to rely on one way of assessing, especially given data issues
- Worried about duplication of efforts on campus – budget subcommittees, etc. – want to gather their work at start of our project so we're aware even if we don't use it; make our efforts the central focus for next year, not extra to what departments, etc. already need to do (suspend reports to faculty senate, etc.)
- Central access point for documents (BOX)
- Need to communicate firm timeline to campus soon
- How are we going to quantify student support services?

- Long-term process for evaluating academic and administrative programs?
- Would like to advocate for an appeals process for programs/double-check process
- We need to define which data are relevant to the process
- Serious look at strategic, long-term effects of decisions
- There have been non-strategic cuts over past few years and that has had impacts on value of data; need to be careful of use of data in light of this
- Communication is a two-way street – we need to inform but also collect data
- Scope of work – what is the end product (ranking v. deeper recommendations)
- Some administrative areas have become inefficient because of all the cuts; how does this fit into these decisions
- Preliminary set of metrics?
- No budget people on the committee; how will we engage with budget office throughout the process?
- Calculations on the loss of the cuts?
- Open process – we will bring budget people in on a regular basis for conversation, etc.; still working on all the details of process
- Keep in mind broader impacts of cuts/changes – cutting courses in one department may impact students in other departments (may be required for students in other programs)
- Process and decisions will likely cause changes to curricula
- Any mechanism to look at areas that have already been cut, or are we moving forward from current situation?

### **Process Conversation**

- Build on people's strengths when assigning tasks/division of labor
- Need "cross-fertilization" between academic and administrative groups
- Need to consult with the people closest to programs (deans, chairs, directors, etc.)
- This group is critical at the front and back ends of the process, need lots of input from programs in the middle

### **Closing Comments from Group**

- Cannot separate prioritization from budget
- Building a process that is ongoing – use this as a launching point for long-term processes
- Do we have a dollar figure for FY19?
- Presidential discretion to make different decisions than what the TF recommends
- Worry that walking into the process with set dollar amount will limit the assessment of impact (which is the main goal/purpose of the process)
- Importance of record-keeping throughout entire process